

**REGULAR MEETING
BOARD OF DIRECTORS
ARVADA FIRE PROTECTION DISTRICT
Agenda Review
and
General Session
7903 Allison Way, Arvada, Colorado
January 17, 2018**

CALL TO ORDER

Chairman Loveridge called the January 17, 2018 regular meeting to order at 5:04 p.m.

ATTENDANCE

Board members present:

Bob Loveridge, President/Chairman
Tim Allport, Secretary
Matt Kramer, Treasurer
Kirk Rasmussen, Assistant Secretary-Treasurer
Jeff Van Es, Vice-President (Agenda Review and Executive Session Only Via Telephone)

Also present:

Chief Jon Greer
Deputy Chief Mike Piper
Dino Ross, Attorney for the District
Ryan Weir, IAFF Local 4056 Director (Agenda Review Only)

AGENDA REVIEW

The Board, Chief Greer, Deputy Chief Piper, and Attorney Ross reviewed the agenda items. Vice-President Van Es participated in the Agenda Review and Executive Session by telephone.

EXECUTIVE SESSION

Treasurer Kramer moved to go into Executive Session to discuss a personnel matter, to develop strategy for negotiations, instruct negotiators, and determine positions relative to matters that may be subject to negotiations, and to receive legal advice on these matters pursuant to C.R.S §24-6-402(4)(b), (e) and (f). Assistant Secretary-Treasurer Rasmussen seconded. Attorney Ross certified for the record that the Executive Session will constitute a confidential attorney-client communication and will not be recorded. The Board went into Executive Session at 5:51 p.m.

Assistant Secretary-Treasurer Rasmussen moved to come out of Executive Session. Secretary Allport seconded. The Board returned to the regular meeting at 6:58 p.m.

Chairman Loveridge recessed the meeting at 6:58 p.m.

Chairman Loveridge called the general session to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

Chairman Loveridge led those present in the Pledge of Allegiance.

MOMENT OF SILENCE FOR FALLEN FIREFIGHTERS

Chairman Loveridge asked that all those present observe a moment of silence for the 93 firefighters who lost their lives in the line of duty in 2017 and the two firefighters who have lost their lives in the line of duty so far in 2018 in the United States. He also reported that there were 2295 civilian fatalities in residential fires in 2017 and there have been 221 so far in 2018.

ADDITIONS OR DELETIONS TO AGENDA

Chief Greer asked that Consideration of Purchase of Property at 8001 Simms Street be added to new business.

EXCUSE ABSENT BOARD MEMBER

Treasurer Kramer moved to excuse Vice-President Van Es from the general session portion of the meeting. Secretary Allport seconded. The motion passed unanimously.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Assistant Secretary-Treasurer Rasmussen moved to approve the minutes of the December 11, 2017 regular Board meeting as presented. Treasurer Kramer seconded. The motion passed unanimously.

ATTORNEYS' REPORT

Attorney Ross stated that the written attorney's report was included in the Board packet. There are several action items on tonight's agenda that legal counsel has been involved with over the past month. The first is a standard resolution establishing the Board meeting schedule for the year and posting of the meetings required by State law. Resolution 18-02 is the election resolution establishing polling locations and appointing the Designated Election Official; there will be more discussion on this resolution when it appears on the agenda. Resolution 18-03 relates to the land swap with Foothills Church. Based on an informal polling of the Board the President signed the closing documents. This resolution is to ratify those activities. Approval the Member Services Agreement with Jeffcom. He noted that he reviewed this agreement in detail with the Board during the Executive Session earlier in the meeting and will present a summary of the agreement when it comes up on the agenda. The added motion to consider the purchase of property at 8001 Simms. The legislative session has started. Attorney Ross will begin review of the legislation of interest next month. One bill under consideration is requiring emergency service providers to be licensed instead of certified. The current projection that the Gallagher Amendment will force another reduction in the residential assessed value rate in 2019 (from 7.2% to 6.11%) has spurred discussion among legislatures of possible corrective actions. As a

long-term budgeting issue this could greatly affect fire protection districts, which are heavily dependent on real property tax revenue.

DIVISION REPORT

Community Risk Reduction Division - Fire Marshal Kevin Ferry

Fire Marshal Ferry shared 2017 accomplishment and activity statistics including 70 structure fires requiring investigations, 90,000 contacts at CRR Events and Community Visits, 1,362 scheduled events, 451 Child Passenger Safety Seat Inspections, 1,926 Smoke Alarms distributed and/or installed, 810 CO Detectors distributed and/or installed, 32 Ride to School on a Fire Truck Events, two Spaghetti Dinners at a Fire Station, 15 Youth Firesetter Referrals, 145 school-based CRR events, and 5,383 student contacts.

The 6 Days of Summer Smoke/CO alarm campaign was an overwhelming success. The Citizens' Fire Academy, Youth Fire Academy, and Annual Safety Day were very well attended. The District also participated in the Jeffco DA Safety Fair and the Wheat Ridge Police Department Fair. There were 145 school-based events accomplished by both CRR and Operations at 20 of the 42 schools in the District's area. Over 1,000 students were instructed with a school-approved safety curriculum. Seven high school classrooms received Cooking Fire Safety instruction. Fire-safety education opportunities are rare at this level. Stations are adopting schools and increasing participation by attending sports events and having school logos on their apparatus. Stations 2 and 5 helped with the Backpack Food Drives at two elementary schools on a weekly basis and all stations participated in the 6 Days of Summer Campaign. "Dave's Locker" Medical Equipment Loan Closet has been an overwhelming success with 124 people helped with 212 pieces of equipment.

The fire investigation team has had its busiest year in the past 3-4 years. Development referrals for site plan review and approval continue to rise in volume. Development and proposed redevelopment activity in the District's portion of the City of Wheat Ridge has increased noticeably over the past year. The City of Arvada implemented a new development review process that has created work-flow and volume challenges that the District is adapting to in order to keep pace. Plan review submittal continued to rise in 2017. There has been a 38% increase over the past four years, an average annual increase of 11%. The District is currently implementing changes to the compliance inspection program.

The Public Information Officers spent over 100 hours of PIO activity related to emergency incidents. This does not include countless hours behind the scenes daily managing the District's social media feeds. The District rolled out its new website. Information requests for two investigative reports regarding the Robb Street fire and the life-safety challenges in host homes were fulfilled.

Friends of Arvada Fire Protection District (FAFPD) is a huge supporter of the District's CRR efforts. The cooking safety prop was funded by a donation from FAFPD. FAFPD is also a substantial partner in the District's smoke alarm program.

FINANCIAL REPORT

Treasurer Kramer made a motion to accept the financial statements for November 2017 as presented. Assistant Secretary-Treasurer Rasmussen seconded. The motion passed unanimously.

OLD BUSINESS

None.

NEW BUSINESS

Consideration and Possible Approval of Resolution 18-01 Establishing Meeting Schedule and Meeting Notice Posting Locations

Attorney Ross provided an overview of the Resolution. The posting locations are the same as they have been for several years. Meetings are on the first Mondays except for September, when it will be on the first Tuesday, and for December, when it will be on the 12th to meet budget statutory requirements. Assistant Secretary-Treasurer Rasmussen moved to approve Resolution 18-01 setting the 2018 Board meeting schedule and designating posting locations for notices of regular and special meetings for the calendar year 2018. The Treasurer Kramer seconded. The motion passed unanimously.

Consideration and Possible Approval of Resolution 18-02 Authorizing Election, Establishing Polling Place and Appointing Designated Election Official

Attorney Ross provided an overview of the Resolution. Treasurer Kramer moved to approve Resolution 18-02 authorizing a polling place election to be held on May 8, 2018, appointing a designated election official, designating polling locations, and authorizing cancellation of the election. Assistant Secretary-Treasurer Rasmussen seconded. Attorney Ross emphasized that this authorizes hiring of an outside agency with expertise in running elections. Sue Blair will serve at the Alternate Designated Election Official and will coordinate with Jennifer Enochs, who will be the Designated Election Official. The motion passed unanimously.

Consideration and Possible Approval of Resolution 18-03 Ratifying Exchange of Real Property and Execution of Document

Attorney Ross provided an overview of the Resolution. The Board and Chief Staff have been interested in doing a land swap with Foothills Church. All the necessary documents were obtained and, rather than hold up the closing on the property until after this Board meeting, an informal poll was taken of the Board, which indicated the individuals Board members were generally supportive of moving forward with the land swap. Based on this information, President Loveridge signed all the documents necessary to accomplish the land swap. The proposed Resolution formally ratifies the actions. Assistant Secretary-Treasurer Rasmussen moved to approve Resolution 18-03 ratifying the exchange of real property and the execution of all documents necessary to accomplish the exchange of real property. Secretary Allport seconded. The motion passed unanimously.

Consideration and Possible Approval of Member Services Agreement - Arvada FPD and Jeffcom

Attorney Ross stated that he and Chief Greer worked on this document, which sets forth standard services to all the contracting parties of Jeffcom and the additional specific services that will be provided to the District. Treasurer Kramer moved to approve the Member Services Agreement made by and between Jefferson County Communications Center Authority and

Arvada Fire Protection District dated 1-4-18. Assistant Secretary-Treasurer Rasmussen seconded. President Loveridge noted that getting all the contracting parties and their legal representatives on the same page was amazing. The motion passed unanimously.

Consideration of Purchase of Property at 8001 Simms Street

Chief Greer noted that this is the property the District has been considering to relocate Station 3. It is approximately an acre of the property located on the Northwest corner of the intersection of 80th Avenue and Simms Street. This action would authorize legal counsel and Chief Greer to negotiate possible purchases of the property on behalf of the District. The next steps will be to subdivide the property, located in Jefferson County, and annex it into the City of Arvada.

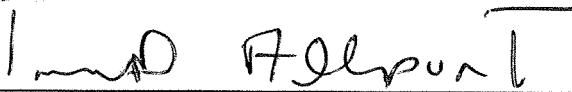
Treasurer Kramer moved to authorize legal counsel and Chief Greer to proceed with the potential purchase of the property located at 8001 Simms Street, including the negotiation and execution of an acceptable purchase agreement. Assistant Secretary-Treasurer Rasmussen seconded. The motion passed unanimously.

FOR THE GOOD OF THE DEPARTMENT

Chief Greer noted that Fire Marshal Ferry covered a lot of the good work done by the CRR Division. CRR and Operations have worked together to make these efforts work. President Loveridge noted that one citizen who is usually quite critical could not say enough good about the District coming to change their smoke detectors. This is a great thing that the District is doing for its citizens and the District's personnel are so nice and cheerful about it. Secretary Allport thanked Station 7 for transporting a family member on Thanksgiving. Everyone arrived very quickly.


ADJOURNMENT

Treasurer Kramer moved to adjourn the meeting. Assistant Secretary-Treasurer Rasmussen seconded. The motion passed unanimously. The meeting was adjourned at 7:35 p.m.



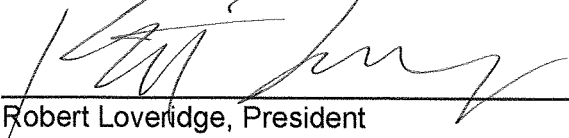
Timothy D. Allport, Secretary

I hereby attest that the Executive Session, which was not recorded, constituted a privileged attorney-client communication.



Dino A. Ross, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to topics authorized for discussion in Executive Session pursuant to C.R.S. 24-6-402(4)(b), (e) and (f).



Robert Loveridge, President

cc: Website