



District Board Minutes

Regular Board Meeting

June 4, 2018

Arvada Fire Protection District ~ 7903 Allison Way ~ Arvada 80005

1. Agenda Review

Call to Order

Chairman Loveridge called the meeting to order at 5:01 p.m.

Attendance

Board Members Present:

Bob Loveridge, President/Chairman

Jeff Van Es, Vice-President

Matt Kramer, Treasurer

Kirk Rasmussen, Assistant Secretary-Treasurer

Jim Whitfield, Director

Board Member Absent:

Tim Allport, Secretary

Also Present:

Chief Jon Greer

Deputy Chief Mike Piper

Attorney Dino Ross

Fire Marshal Kevin Ferry

Finance Director Vikki Fininen

IAFF Local 4056 Director Ryan Weir

Community member Bob Wilson

Agenda Items

District Board members, Chief Greer, Deputy Chief Piper and Attorney Ross reviewed the agenda items for the General Session.

IAFF Local 4056

Ryan Weir provided the Board with an update on union activities during the preceding month.

2. Discussion Items

Potential November 2018 Election

Tyler Chafee and Kevin Ingham from Strategies 360 presented information outlining their approach, costs and timeline for conducting a polling survey on behalf of Arvada Fire Protection District and answered questions from members present.

3. Executive Session

Director Van Es made a motion to go into executive session to receive advice of legal counsel regarding the Gallagher Amendment pursuant to C.R.S. 24-6-402(4)(b). Director Rasmussen seconded the motion. The motion passed unanimously. Attorney Ross certified for the record that the executive session will constitute an attorney-client communication and will not be recorded. The Board, Chief Greer, Deputy Chief Piper and Attorney Ross went into executive session at 5:02 p.m.

Director Van Es moved to come out of Executive Session. Director Rasmussen second the motion. The motion passed unanimously. The Board came out of executive session at 5:43 p.m.

4. Recess to General Session

Director Van Es moved to recess to the General Session at 6:58 p.m. Director Kramer seconded the motion. The motion passed unanimously.

5. General Session

Call to Order

Chairman Loveridge called the General Session to order at 7:00 p.m.

Pledge of Allegiance

Chairman Loveridge led those present in the Pledge of Allegiance.

Moment of Silence for Fallen Firefighters and Civilians

Chairman Loveridge asked those present for a moment of silence for the 39 firefighters lost in the line of duty year to date, and the 1264 fire-related civilian deaths year to date.

Motion to Excuse Absent Board Member

Director Van Es moved to excuse Director Allport from the meeting of June 4, 2018. Director Kramer seconded the motion. The motion passed unanimously.

Approval of Minutes

Director Rasmussen moved to approve the minutes of the May 7, 2018 regular Board meeting as presented. Director Van Es seconded the motion. The motion passed unanimously.

Director Loveridge reported he had received a comment regarding the timing of the minutes being posted on the District website. Board discussion followed. It was the consensus of the Board to continue the District's policy of not posting minutes to the website until they have been approved by the Board and signed.

Public Comment

Community member Bob Wilson introduced himself as candidate for the RTD Board of Director District L vacancy in the upcoming election.

6. Oaths of Office

District Board members elected to office in the election of May 8, 2018, were administered the Oath of Office for their term of 2018-2022. Director Loveridge was sworn in by Notary Public Lauri Greer. Directors Van Es and Whitfield were sworn in by President Loveridge.

7. Presentation: Outgoing District Board Member

Chief Greer presented outgoing District Board member Matt Kramer with an honorary plaque thanking him for his years of service on the District Board.

Ryan Weir, on behalf of Local 4056, also presented Director Kramer with a plaque expressing appreciation for Director Kramer's support.

8. Election of District Board Officers

Director Rasmussen nominated the following slate of officer: Bob Loveridge, President; Jeff Van Es, Vice-President; Tim Allport, Secretary; Jim Whitfield, Treasurer; and, Kirk Rasmussen, Assistant Secretary-Treasurer. Director Van Es seconded the motion. The motion passed unanimously.

9. Public Hearing on Proposed 2017 Supplemental Budget

Director Van Es moved that the Board convene a public hearing on the proposed 2017 Supplemental Budget. Director Whitfield seconded the motion. The motion passed unanimously. The public hearing was convened at 7:15 p.m.

Attorney Ross noted that the notice of tonight's public hearing on the proposed 2017 Supplemental Budget was duly published in the Denver Post and on the District's website. Neither legal counsel nor Chief Staff received any comments from the citizens prior to the public hearing.

No members of the public wished to speak.

Director Van Es moved to close the public hearing on the proposed 2017 Supplemental Budget. Director Rasmussen seconded the motion. The motion passed unanimously. The public hearing was closed at 7:16 p.m.

10. Attorney's Report

Attorney Ross stated that the written attorney's report was included in the Board packet. Attorney Ross discussed with the Board a few late bills that were submitted to the Colorado Legislature that, if enacted, could impact the District. Attorney Ross stated this firm will provide a "legislative wrap-up" later in the summer, which will summarize the legislation that became law as a result of this legislative session.

Attorney Ross also reported on the legal activity for the month, including preparing the 2017 audit response letter; responding to a Colorado Open Records Act (CORA) request related to the District's May 8, 2018 Director election; and, working with staff on issues related to the Gallagher Amendment.

11. Report on Draft 2017 Audit

Mark Elmhauser and Eric Miller, CliftonLarsonAllen, LLP, presented the District Board with the draft report of their audit of the District's 2017 financial statements. Chief Greer, District Board members, Mr. Elmhauser and Mr. Miller discussed the results in specific areas regarding the internal financial statements as well as the internal control structure and the process for finalizing the Comprehensive Annual Financial Report (CAFR), which will include the proposed final 2017 audit report, and will be presented to the Board for its approval at the July 2, 2018 meeting.

12. Division Report

Community Risk Reduction

Fire Marshal Kevin Ferry presented members of the Board with information on the partnership with the American Red Cross and the positive impact it has had on the community and answered questions from Board members.

13. Director's Report

Establish Standing Liaisons for Meetings with City Council

The Board discussed whether to appoint to Board members to serve as the standing liaisons for meetings with members of City Council. Director Rasmussen moved to appoint Directors Loveridge and Whitfield as the standing liaisons for the meetings with the Arvada City Council members. President Loveridge suggested that the motion be amended to appoint Director Allport as the alternate, which friendly amendment was accepted by Director Rasmussen. Director Whitfield seconded the motion. The motion passed unanimously.

14. Financial Report

The Board reviewed the financial report. Director Van Es moved to accept the financial report for April 2018 as presented. Director Rasmussen seconded the motion. The motion passed unanimously.

15. Old Business

No Old Business reported.

16. New Business

Resolution 18-05 Re Supplemental 2017 Budget

Director Rasmussen moved to adopt Resolution 18-05 Re Supplemental 2017 Budget.

Director Van Es seconded the motion. The motion passed unanimously.

Resolutions from Guaranty Bank and Trust

Director Van Es moved to adopt the Resolution changing the signature authority on the accounts at Guaranty Bank and Trust Company Corporate Authorization for Business Analysis Checking, Public Funds Free Checking, and Cash Sweep Accounts. Director Rasmussen seconded the motion. The motion passed unanimously.

Nominate Jim Whitfield for Special District Association

Director Van Es moved to nominate Director Whitfield to serve as a member of the Board of Directors of the Special District Association (SDA), allowing him to submit his request for re-election 30 days prior to the annual meeting in September. Director Rasmussen seconded the motion. The motion passed unanimously.

Establish Director Committee

Director Van Es moved to establish a committee of Directors Loveridge and Whitfield to work with Chief Greer and legal counsel to interview and, if appropriate hire, a firm to assist the Board in evaluating whether the District should conduct an election in November 2018 to receive voter approval to adjust its mill levy up or down as necessary to maintain its revenue notwithstanding any adjustment to the residential assessment required by the Gallagher Amendment. Director Rasmussen seconded the motion. The motion passed unanimously.

17. For the Good of the Department

Director Loveridge welcomed new employees Vikki Fininen and Amy Rogers.

Director Rasmussen thanked former Director Kramer for his service.

18. Adjournment

Director Rasmussen moved to adjourn the meeting. Director Van Es seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:07 p.m.

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Minutes approved and entered in to the proceedings of the District on July 2, 2018.



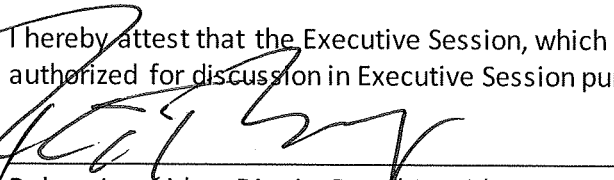
Tim Allport, District Board Secretary

I hereby attest that the Executive Session, which was not recorded, constituted a privileged attorney-client communication.



Dino A. Ross, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to topics authorized for discussion in Executive Session pursuant to C.R.S. 24-6-402(4)(b).



Robert Loveridge, District Board President

cc: Website