

**REGULAR MEETING
BOARD OF DIRECTORS
ARVADA FIRE PROTECTION DISTRICT
Agenda Review
and
General Session
7903 Allison Way, Arvada, Colorado**

December 11, 2017

CALL TO ORDER

Chairman Loveridge called the December 11, 2017 regular meeting to order at 5:04 p.m.

ATTENDANCE

Board members present:

Bob Loveridge, President/Chairman
Tim Allport, Secretary
Matt Kramer, Treasurer
Kirk Rasmussen, Assistant Secretary-Treasurer

Board members absent:

Jeff Van Es, Vice-President

Also present:

Chief Jon Greer
Deputy Chief Mike Piper
Dino Ross, Attorney for the District

PLEDGE OF ALLEGIANCE

Chairman Loveridge led those present in the Pledge of Allegiance.

He noted that year-end numbers for firefighter and civilian fatalities will be shared at the January 2018 meeting.

ADDITIONS OR DELETIONS TO AGENDA

Chief Greer requested that an Executive Session be added at the end of the meeting to discuss a personnel matter and to receive legal advice on this matter per §24-6-402(4)(f) and (b), C.R.S.

EXCUSE ABSENT MEMBER

Treasurer Kramer moved to excuse Vice-President Van Es. Secretary Allport seconded. The motion passed unanimously.

CHIEF WICK

Retiring Police Chief Don Wick addressed the Board. He thanked the Board, Chief Greer, fire staff and operations personnel for working with him and Arvada Police Department through his years at APD. He noted that cooperation between fire and police, like he has experienced in Arvada, is not a given. Working together has been a privilege. He learned early about where to

park at a fire scene when hose was laid in front and behind his vehicle and he couldn't leave until firefighters were done.

Chief Greer presented a plaque from AFD, which read "Thank you from Arvada Fire Department and the Citizens of Arvada for all you have done to make our city a better and safer place to live."

President Loveridge thanked Chief Wick from the Board. Seeing everyone working together in unity for training and on Incident Command makes the city better for our citizens. HE told Chief Wick that he would be missed.

PUBLIC COMMENT

None.

RECESS TO CONTINUED PUBLIC HEARING ON THE PROPOSED 2018 BUDGET

Assistant Secretary-Treasurer Rasmussen moved to recess to the Continued Public Hearing on the 2018 Budget. Treasurer Kramer seconded. The motion passed unanimously.

PUBLIC HEARING ON THE PROPOSED 2018 BUDGET

Chairman Loveridge called the Continuation of the Public Hearing on the Proposed 2018 Budget to order at 5:14 p.m. Attorney Ross noted for the record that notice of the public hearing was published one time in a newspaper of general circulation within the District's boundaries and that no comments had been submitted prior to the initial public hearing on November 6 or since that time.

Chairman Loveridge asked for public comment. There was no public comment.

Chairman Loveridge closed the public hearing.

RETURN FROM CONTINUED PUBLIC HEARING ON THE PROPOSED 2018 BUDGET

Treasurer Kramer moved to return from the Continued Public Hearing on the 2018 Budget. Assistant Secretary-Treasurer Rasmussen seconded. The motion passed unanimously.

APPROVAL OF MINUTES

Assistant Secretary-Treasurer Rasmussen moved to approve the minutes of the November 6, 2017 regular Board meeting as presented. Secretary Allport seconded. The motion passed unanimously.

ATTORNEYS' REPORT

Attorney Ross stated that the written attorney's report was included in the Board packet. As indicated, Kelly and Woodward are assisting on two real estate projects. Hoping to get approval in a couple of weeks. Based on a title review, there should be no problems with the title. There may be outstanding taxes from last year, but nothing major. Job descriptions then routine. Just received the agreement from Jeffcom. How to deal with dispatch recordings through the

transition period. Anything prior to 1/1/18 we will maintain. Beginning 1/1/18, will be under the custody and control of Jeffcom. Assistant Secretary-Treasurer Rasmussen asked when will the District will know about the property on Simms. Chief Greer stated that there will be more information at the January meeting.

JOHN HANCOCK 2017 PLAN REVIEW
Brandon Lincoln – Lincoln Financial

Mr. Lincoln told the Board that, as trustees, it is their responsibility to know how the retirement plan works. There are assets of \$4.2 million in the plan. Currently of 129 investment options, 55 are being used. The average number of investments for each person is two. The average rate on the plan was 13%, which exceeded the industry average. There have been no hardship or excess withdrawals. Employees have 11 loans on the plan for a total of \$189,000, which is minimal use. Plan fees are at 1.44%. 62.5% of employees' funds are in target risk or target date funds. Only 9.3% are in fixed income or bonds. The top five investment options, which represent more than half of the assets, are in target risk plans.

Chief Greer thanked Mr. Lincoln. He told the Board that the good thing about dealing with a local firm is their communication and service. They come once per quarter with pizza for a Lunch and Learn to go over the plan and present information on a financial or insurance topic. They even offer their services to those in FPPA. It has always been great to work with Lincoln Financial.

Mr. Lincoln said they consider it an honor to work with those who are putting their lives on the line.

FINANCIAL REPORT

Treasurer Kramer made a motion to accept the financial statements for October 2017 as presented. Secretary Allport seconded. The motion passed unanimously.

OLD BUSINESS

Consideration and Possible Approval of Omnibus Resolution 17-07 Adopting the 2018 Budget, Appropriating Sums of Money, and Certifying Mill Levy

Treasurer Kramer moved to approve Omnibus Resolution 17-07 summarizing expenditures and revenues for each fund and adopting a budget for the calendar year beginning on the first day of January 2018 and ending on the last day of December 2018; appropriating sums of money to the various funds, in the amounts and for the purposes as set forth in the resolution and in the 2018 budget, for fiscal year 2018; and certifying and levying property taxes for the year 2017 to help defray the costs of government for the 2018 fiscal year. Assistant Secretary-Treasurer Rasmussen seconded. The motion passed unanimously.

Chief Greer told the Board that Staff would like to thank the Board for approving the budget and expanding benefits for 2018.

NEW BUSINESS

Consideration and Possible Adoption of FPPA 457 Deffered Compensation Plan

Attorney Ross noted that Chief Staff has also received this information. When FPPA changes the plan, they send the changes to the jurisdictions for approval. If a jurisdiction does not approve the changes, they are removed from the plan. Legal is comfortable with proceeding.

Assistant Secretary-Treasurer Rasmussen moved to approve Replacement of the FPPA Deferred Compensation Plan and adopt the FPPA Multi-Employer Deferred Compensation Plan. Secretary Allport seconded. The motion passed unanimously.

Consideration and Possible Approval of 2018 Audit Engagement Letter

Chief Greer told the Board that this engagement letter would be to have Clifton Larson Allen do the 2017 audit. Representatives will be here next week to work with changes required by the move to Abila software. This is same firm we have used previously and the same agreement as last year.

Secretary Allport moved to approve 2018 Audit Engagement Agreement with Clifton Larson Allen. Assistant Secretary-Treasurer Rasmussen seconded. The motion passed unanimously.

For the Good of the Department

President Loveridge told those present that the Chili Cook-off at Kline's was a great success. At times, the line was out the door and to the corner and they ran out of chili. He congratulated Stations Two and Three for winning the cook-off.

Assistant Secretary-Treasurer Rasmussen asked about the status of the Class A uniforms. Chief Greer replied that they are starting to come in now.

Recess to EXEC Session

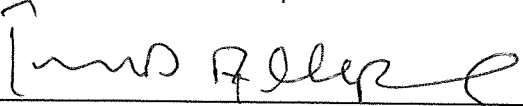
Treasurer Kramer moved to recess to Executive Session to discuss a personnel matter and to receive legal advice on this matter per §24-6-402(4)(f) and (b), C.R.S. Assistant Secretary-Treasurer Rasmussen seconded. The motion passed unanimously.

Return from Executive Session

Treasurer Kramer moved to return from Executive Session. Secretary Allport seconded. The motion passed unanimously.

ADJOURNMENT

Assistant Secretary-Treasurer Rasmussen moved to adjourn the meeting. Secretary Allport seconded. The motion passed unanimously. The meeting was adjourned at 5:44 p.m.



Timothy D. Allport, Secretary

cc: Website