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JOB DESCRIPTION

Position: Firefighter Paramedic
Supervisor: Shift Officer (Assigned Captain and/or Lieutenant) and Medical Supervisors
Division: Operations
FLSA Status: Non-exempt
Effective Date: October 2017

This Job Description is established by the Arvada Fire Protection District (“District”) to outline the basic requirements, duties and general responsibilities of the Firefighter Paramedic position, and is written to complement the District’s Member Handbook and Standard Operating Guidelines (SOGs).

Unless otherwise defined herein, all terms have the meaning defined in the Member Handbook. The headings in this Job Description are for reference only and shall not affect its interpretation.

Position Summary:

The Firefighter Paramedic performs firefighting and emergency medical services at the Paramedic level in accordance with state protocols, the District’s rules, policies and procedures, including but not limited to, the Member Handbook and SOGs.

Immediate Supervisor:

The Firefighter Paramedic reports directly to the Shift Officer (assigned Captain and/or Lieutenant).

Supervisory Responsibility:

A Paramedic may have supervisory authority over Operations Division personnel in the provision of medical care in accordance with applicable protocols.

Primary Duties and Responsibilities:

The following duties are an overview of the primary duties and responsibilities of the Firefighter Paramedic and should not be considered an all-inclusive list.

1. Demonstrate knowledge of, and compliance with, the District’s rules, policies and procedures, as they pertain to the Operations Division specifically and the District generally, including but not limited to the rules, policies and procedures contained in the District’s Member Handbook, Payroll Manual, and SOGs.
2. Provide firefighting, rescue, and advanced and basic life support at emergency scenes.
3. Assist in removal of victims from hazardous situations.

4. Check all personal gear, assigned vehicles, equipment and tools to ensure safe and effective operation.
5. Account for medical supplies, equipment and medication on assigned apparatus.
6. Respond to alarms of fire or other emergency, including laying, connecting, and using hose and nozzles to direct a water stream, raising and climbing ladders, and using fire extinguishers, bars, hooks, lines, pike poles, halligans, saws, extrication tools and appliances, and other equipment safely, efficiently and in accordance with the District's rules, policies, procedures and SOGs.
7. Promptly and efficiently respond to the scene of an emergency with due regard to traffic safety and in accordance with State law and the District's rules, policies and procedures, including its SOGs, regarding the operation of emergency vehicles.
8. Operate apparatus, including fire engines, ladder trucks, ambulances and brush units safely, efficiently and in accordance with the District's rules, policies, procedures and SOGs.
9. Evaluate the signs and symptoms of fire and accident victims and perform ALS treatment in accordance with, and subject to the limitations of, the relevant medical protocols and Federal and State law, including but not limited to defibrillation, cardioversion, IV therapy, drug administration, cardiac monitoring, cricothyrotomy, chest decompression, pacing, and IO insertion.
10. Prepare necessary reports after evaluating and treating patients.
11. Comply with federal, state, and local licensing and certification statutes and regulations.
12. Comply with Exempla EMS/Pre-hospital Services EMT-Paramedic Protocols regarding patient care and intervention.
13. Perform emergency medical acts consistent with and not to exceed those listed in the Colorado Board of Medical Examiners, entitled *Defining the Duties and Responsibilities of Emergency Medical Services Medical Directors and The Authorized Medical Acts of Emergency Medical Technicians*, 3-CCR-713-6 ("CBME Chapter 2").
14. Work under the supervision and license of the District's Physician Advisor.
15. Maintain familiarity with grid maps and related streets and roads within the District's service area.
16. Participate in the exchange of information between off-going and on-coming shifts and in crew meetings as necessary.
17. Participate in all scheduled and assigned training classes and prevention activities.
18. Develop and maintain positive, effective working relationships with District employees, volunteers, reserves, District residents, other governmental agencies and the community.

19. Maintain positive and constructive written and oral communication skills at all times.
20. Work well in a progressive, team-oriented environment.
21. Provide excellent service to the community.
22. Have a positive attitude and be a self-starter.
23. Promote a positive, professional image of the District at all times.
24. Perform such other duties as may be assigned from time to time.

Minimum Qualifications and Certification Requirements:

1. Possess a high school diploma or G.E.D.
2. Possess and maintain a valid Colorado driver's license, and acceptable driving record.
3. Possess and maintain a current CPR card at the Healthcare Provider/Professional Rescuer Level.
4. Possess and maintain a current Advanced Cardiac Life Support (ACLS) or Advanced Cardiac Life Support (ACLS) EP Certification.
5. Possess and maintain a current Pediatric Advanced Life Support (PALS) or Pediatric Education for Prehospital Professionals (PEPP) Certification.
6. Possess and maintain a current State of Colorado EMT-P (Paramedic) Certification.
7. Individuals hired to this position after June 2016 must possess and maintain a current National Registry Paramedic Certification.
8. Possess and maintain a current State of Colorado Firefighter I certification.
9. Satisfactory completion of an approved fire academy and apprentice shifts as required by the District's SOGs.
10. Possess or obtain within two (2) years of hire a State of Colorado Firefighter II certification.
11. Possess and maintain a State of Colorado DOU (Driver Operator Utility) certification.
12. Possess a State of Colorado Hazardous Material Operations certificate.
13. Possess National Fire Academy N.I.M.S. program certifications as specified by the District.
14. Knowledge of fire suppression principles, methods, techniques and practices.
15. Knowledge of purpose and use of various tools, equipment and apparatuses used in fire suppression.

16. Basic knowledge of fire codes used during inspections.
17. Knowledge of fire prevention topics and activities.
18. Knowledge of street names and locations within the District's service area.
19. Ability to make sound decisions in extremely stressful and life threatening situations.
20. Ability to read and comprehend simple instructions, routine correspondence, and memos, and ability to write basic reports and correspondence.
21. Ability to effectively present information in one-on-one and small group situations to the public and other members of the organization.
22. Ability to interpret a variety of instructions furnished in written, oral, or diagram form.
23. Ability to read, write, speak, and understand the English language at a level adequate to perform the duties of the position.

Work Environment and Physical Requirements:

This position requires work in a variety of locations and conditions, including living quarters and office areas, in and around a wide variety of automotive, mechanical, chemical and medical equipment or supplies, and emergency scenes of every type.

1. Strenuous physical activity under extreme adverse conditions will be required frequently.
2. Must be able to lift, move and carry objects up to one hundred (100) pounds.
3. This position requires standing, running, walking, sitting, kneeling, stooping, bending, lifting, squatting, pushing, pulling, crawling, jumping, sliding, climbing, pinching, gripping digging, spraying, reaching over head, reaching away from body, and repetitive motion.
4. Will be required to work in all weather conditions and in extreme temperatures.
5. Work may be performed under dangerous, hazardous and adverse conditions, including, but not limited to, weakened structures, slippery and uneven surfaces, proximity to moving mechanical equipment, burning structures, broken glass or other materials, electrical currents, high places, and confined spaces.
6. Work may result in exposure to contaminated environments, including but not limited to, hazardous materials, smoke, gases, chemicals, fumes, odors, mists and dusts, which may require the use of Personal Protection Equipment.
7. Work may result in exposure to individuals or blood carrying infectious diseases or illnesses, such as Hepatitis A, B or C, HIV, tuberculosis, small pox, etc.
8. Work may result in exposure to high noise levels requiring the wearing of hearing protection.

9. This position demands frequent use of sensory activities such as talking, seeing, hearing, smelling, feeling (identifying objects by touch), depth perception and color vision.
10. This position will involve frequent periods of high physical, mental and/or emotional stress.
11. Must pass all required physical fitness, physical ability and medical evaluations as specified by the District's Member Handbook and SOGs.
12. Must have good close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus quickly.
13. Must be able to wear all assigned personal protective equipment.