

**REGULAR MEETING
BOARD OF DIRECTORS
ARVADA FIRE PROTECTION DISTRICT
7903 Allison Way, Arvada, Colorado
September 26, 2011**

CALL TO ORDER

President Doug Schneider called the September 26, 2011 regular meeting to order at 4:30 p.m.

ATTENDANCE

Board members present:

Doug Schneider, President
Mike Kerr, Vice-President
Jim Snyder, Secretary
Ted Terranova, Treasurer
Matt Kramer, Assistant Secretary-Treasurer

Also present:

Fire Chief Jon Greer
Deputy Chief Mike Piper
District Counsel Dino Ross

PLEDGE OF ALLEGIANCE

President Schneider led those present in the Pledge of Allegiance.

MOMENT OF SILENCE FOR FALLEN FIREFIGHTERS

President Schneider requested that all those present observe a moment of silence for the 73 firefighters who have lost their lives in the line of duty this year in the United States. This is 9 more than at the last meeting on August 29, 2011.

ADDITIONS OR DELETIONS TO AGENDA

None.

OATH OF OFFICE FOR CAREER FIREFIGHTERS

Chief Greer called the eight firefighters who have been promoted from Volunteer Reserve status to Career Firefighter to the front for the oath of office. Each of these firefighters has served as a reserve for at least one year, some for far longer. These firefighters have been hired because our officers felt that they are ready to serve in a career capacity. Chief Greer administered the oath of office to Bryan Attardi, Chris Beddo, Kevin Delaney, Tristan Exner, Scott Johnson-Meyers, Robb Kvitek, Jeremy Roberts, and Matt Van Ersvelde.

OATH OF OFFICE FOR PARAMEDICS

Chief Greer called Fire-Medics Josh Schairer and Jason King to the front. He noted that those who have been through Paramedic training have consistently stated that this was harder than

any college course they have ever taken. Because these men have voluntarily stepped up to complete this training, the service the Department is able to give to the community is enhanced. Chief Greer administered the oath of office for Firefighter-Paramedic.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Treasurer Terranova moved to approve the minutes of the August 29, 2011 meeting as presented. Assistant Secretary-Treasurer Kramer seconded. The motion passed unanimously.

ATTORNEYS' REPORT

Attorney Ross noted that, during the last month, legal has provided the Record of Proceedings for the Supplemental Budget for 2010 and changes in the Pension Board Bylaws. They are still working on non-profit status for charitable contributions and have helped sort out the contracts with the fire alarm monitoring company. A couple of places were found in the contract that shifted liability to the District and were corrected. They assisted Chief Staff in development of the photo and video standard operating guidelines to assure the photos and videos taken on scene are property of the District. Legal staff is working to keep time and energy to a minimum.

Officer Development Training on August 24, 29 and 30 was beneficial to all of the shifts that participated and those present had great questions.

CHIEF'S REPORT

Fire Chief Jon Greer

Division Reports

EMS Division

Dave Mitchell

The Division is working on EMS community outreach and building partnerships. The District already does a great deal of outreach in operations. The blood pressure and glucose screening program is being expanded to include Apex Center as well as the current outreach at the Community Center. This event is staffed by Scott Pribble, Deanna Harrington, Dave Mitchell and Robert Putfark. So far, the event has provided service to about 40 citizens each time. The Apex Center and the Community Center events will be on the first Wednesday of every month. The next one is scheduled for October 5 at 9:30 a.m. Outreach will include the Apex Center Safety Fair all this week as well.

The Division is working on a public access defibrillation program. Sudden cardiac arrest is currently not recoverable more than 95% of the time. In the casinos, it is 75% recoverable because of the level of monitoring and the availability of defibrillators. Mr. Mitchell met with the ADD authority last week. Through their program, we will be able to increase the number of AEDs in public spaces throughout the District, extend special pricing on the purchase of public AEDs to businesses in the District interested in participating in the PAD program, increase the number of CPR/AED trained individuals within the District, ensure the proper management and

oversight of AEDs in the District and, most importantly, increase the survivability of sudden cardiac arrest.

The District's primary partner for providing emergency medical services is Lutheran Medical Center. Lutheran is increasing the availability of continuation education including shift-based morbidity and mortality, reinstating the Continuous Quality Improvement program, and working closely on the pre-hospital recognition and dispatch of cardiac and stroke patients

Arvada Fire personnel are regular instructors at the Children's Hospital trauma conference and outreach symposiums around the state. Stephanie Haley-Andrews, Co-Director of EMS Outreach, will come to Arvada Fire in November of 2011 to teach Pediatric Assessment. Children's Hospital and Arvada Fire personnel will work together in the Spring of 2012 to roll out a new trauma prevention program aimed at keeping kids in Arvada and around the state safer.

Vice-President Kerr asked about the ambulances. Mr. Mitchell responded that the units chosen will definitely meet all of our needs.

Operations Division

Deputy Chief Mike Piper

There have been many changes in the five months since the last Operations report to the Board, including 18 career firefighters being hired from the reserve ranks and 22 reserve members completing the academy. This will require hiring more administration personnel to work toward the 10-15% ratio of administration to operations personnel.

The Station Two crew should be moving to the new station by mid-October. Thanks to everyone who has made this happen. The Station Two crews, especially Captain Varra have worked many hours both on and off duty.

New Engine Five and Eight have arrived and been fully outfitted. Engine Five is in service. The ceremony to place Engine Eight in service will be Saturday, October 1, at 8:00 a.m. at Station 8.

Old Engine Five is now Engine One. The previous Engine One was from a different manufacturer and has been out-of-service a great deal of time.

Steady progress is being made in standardizing equipment and tools throughout the District and is about two-thirds complete for this year.

Our grant team has submitted an application for the Assistance to Firefighters Grant for improvements to our wellness program.

Administrative volunteer Byron Wight joined the District and is carrying mail between our locations and picking up parts for our maintenance crew. He is filling an important role in our department. The flex-shift has been fully implemented. Training Chief Culler and Battalion Chief Johlgrén switched positions September 1. They are still in the grace period where they can blame each other for any challenges. Hiring of the new firefighters required that existing career members be moved around to ensure effectiveness and safety for each crew. Chief Piper commended the existing members for understanding and working with this process.

The cause of a recent fire on Everett Street was determined to be careless smoking as was a

fire on 78th Place. The additional staffing has made a great difference in our ability to safely control and extinguish fires.

Several internal and regional trainings have been held at the Training Center in recent months. This included Blue Card incident command certification for all chief officers.

Arvada Fire was again involved in Hot Times Kool Cars. The Fill the Boot event raised \$22,000 for Muscular Dystrophy. The Code Zero golf tournament raised \$16,000 for the firefighters association.

Arvada Fire members participated in events across the Front Range for the 10th anniversary of 9/11.

Wildland Team Report

Team Coordinator - Captain Todd Hyatt

Arvada Fire has a Wildland Team because there are several areas on the west side of the District that are in the urban interface. Fighting these fires is very different from fighting a house fire. The Team deploys to wildland fires in other places to experience advanced tactics and gain valuable experience. On the recent Indiahoma Fire there were 340 total personnel.

The District is paid at an hourly rate for apparatus, salaries for crews and overtime to backfill for deployed personnel. The reimbursement also covers any equipment that is used or damaged. So far in 2011, 74 people have been deployed. In 2011, there has been approximately \$25,687.50 reimbursed for equipment and \$100,234.25 for personnel costs.

At the Ferguson Fire the team received several compliments on our truck. Captain Hyatt offered his thanks to the Board for approving this purchase. The crew had both day and night duty as part of Task Force 1. They were able to do a little of everything and bring back that knowledge and expertise to the District.

President Schneider asked how the truck performed. Captain Hyatt replied that they drove successfully through all types of terrain and we now have a nationally deployable team and apparatus to match.

Secretary Snyder asked about the location of the Indiahoma Fire. Captain Hyatt replied that it was south-southwest of Oklahoma City about halfway in from the far west end of Oklahoma and was accessed by coming through Texas.

DIRECTOR'S REPORT

President Schneider and Secretary Snyder will attend the October 3 meeting with City representatives at 4:00 at Panera.

FINANCIAL REPORT

Approval of Bills

Treasurer Terranova moved to approve payment of the bills for August. Secretary Snyder seconded. The motion passed unanimously.

OLD BUSINESS

None.

NEW BUSINESS

Chief Greer told the audience that the 2012 Draft Budget was presented to the Board tonight. A public hearing on the budget will need to be held at November meeting. The budget will be available for review at Arvada Fire Headquarters at 7903 Allison Way and on the arvadafire.com website.

A Special Meeting will be scheduled for the Board to spend a couple of hours going through it.

Assistant Secretary-Treasurer Kramer moved to schedule a public hearing on the 2012 Budget at the beginning of the meeting on November 28, 2011. Vice-President Kerr seconded. The motion passed unanimously.

FOR THE GOOD OF THE DEPARTMENT

None.

ADJOURNMENT

Assistant Secretary-Treasurer Kramer made a motion to adjourn the meeting. Treasurer Terranova seconded. The motion passed unanimously. The meeting was adjourned at 6:56 p.m.

James H. Snyder, Secretary

cc: Website