

**REGULAR MEETING
BOARD OF DIRECTORS
ARVADA FIRE PROTECTION DISTRICT
7903 Allison Way, Arvada, Colorado
November 16, 2010**

CALL TO ORDER

President Doug Schneider called the November 16, 2010 regular meeting to order at 5:31 p.m.

ATTENDANCE

Board members present:

Doug Schneider, President
Mike Kerr, Vice-President
Jim Snyder, Secretary
Ted Terranova, Treasurer
Matt Kramer, Assistant Secretary-Treasurer

Also present:

Fire Chief Jon Greer
Deputy Chief Mike Piper
Dino Ross, District Legal Counsel

AGENDA REVIEW

The Board, Chief Greer, Deputy Chief Piper and Attorney Ross reviewed several of the agenda items, including new Station Two construction, Candelas land dedication, the Clear Wireless LLC Communications Site Lease, and rescheduling of the December meeting.

EXECUTIVE SESSION

Vice-President Kerr moved to go into Executive Session to determine the District's position on matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators and to receive advice of legal counsel pursuant to C.R.S. §24-6-402(4)(b) & (e). Secretary Snyder seconded. The motion passed unanimously.

The Board went into Executive Session at 6:49 p.m.

Treasurer Terranova moved to come out of Executive Session. Vice-President Kerr seconded. The motion passed unanimously. The Board came out of Executive Session at 7:03 p.m.

PLEDGE OF ALLEGIANCE

Chairman Schneider led those present in the Pledge of Allegiance.

MOMENT OF SILENCE FOR FALLEN FIREFIGHTERS

Chairman Schneider requested that all those present observe a moment of silence for the firefighters who have lost their lives in the line of duty this year in the United States. He noted that there had been 67 as of the last meeting on October 26 and 75 by November 10.

ADDITIONS OR DELETIONS TO AGENDA

Chief Greer asked that scheduling of a Study Session on the proposed 2011 Budget and rescheduling of the regular December Board meeting be added to New Business.

President Schneider asked that a Board Presentation to Chief Greer and Chief Piper be added following the approval of the minutes.

PUBLIC COMMENT

Firefighter Dan Knoebel, as a representative of Local 4056, Firefighter Stefon Dormish, as a representative of the District's Reserve Firefighters and citizen Eddie Lyons addressed the Board.

Firefighter Knoebel thanked the Board and the Chiefs for having the courage to ask for the property tax increase. Firefighter Dormish made plaques in appreciation of their leadership. Firefighter Knoebel stated that, with their support of the mill levy increase, the Board and the Chiefs have done the best thing for the future of the District.

Firefighter Dormish told the Board that he was on-shift on October 31. The pressure in the station was evident. Firefighter Dormish thanked Chief Staff and the Board for asking for the tax increase and for working diligently on their own time to inform the District's citizens. He noted that the plaque reads, "Leadership Conquers Pressure". The Reserves very much appreciate all that the Board and Chiefs did.

Eddie Lyons addressed the Board as a citizen of the District. He told the Board that, as they were well aware, there are some sour grapes out there about the tax increase. He noted that he served on the District Board for 16 years and as a District volunteer firefighter for 20 years. One thing everyone needs to remember is, no matter what the cost, if we save one life it is worth it.

The Board members thanked Firefighters Knoebel and Dormish, and Mr. Lyons.

HOT TIMES KOOL CARS PRESENTATION

Deputy Chief Piper told the Board that Firefighter Tracy Leyva was called in for overtime. His presentation will be rescheduled.

APPROVAL OF MINUTES

Secretary Snyder moved to approve the minutes of the October 26, 2010 meeting. Assistant Secretary-Treasurer Kramer seconded. The motion passed unanimously.

PRESENTATION

President Schneider asked Chief Greer and Deputy Chief Piper to join him at the podium. President Schneider noted that, at the request of interested community groups, Chief Greer attended many community meetings to provide facts about the proposed tax increase citizens; and he answered hundreds of questions. The additional duties taken on by both Chiefs to ensure the election was conducted smoothly and in accordance with state law motivated others to do the extra work that this election put on everyone's plate. The text of the plaques state: "Arvada Fire Protection District Board of Directors takes pride in awarding this Leadership Citation for your passionate dedication, commitment, and involvement in gaining citizens approval for passage of

the 2010 mill levy increase. Your intense and tireless efforts have helped assure continued exemplary service to our citizens in the Arvada Fire Protection District.”

RECESS TO PENSION BOARD

Vice-President Kerr moved to recess to the Volunteer Pension Board meeting. Secretary Snyder seconded. The motion passed unanimously. The meeting was recessed at 7:14.

RETURN FROM PENSION BOARD

President Schneider reconvened the District Board meeting at 7:27.

ATTORNEYS' REPORT

Attorney Dino Ross gave the Board background information regarding the proposed resolution regarding inclusion of the Mace Subdivision. At the last Board meeting, a representative from the Mace Subdivision advised the Board that the landowners within the subdivision would like the subdivision to be included into the District. Chief Staff has advised the landowners that, because there is no municipal water supply, a cistern system would need to be installed before Chief Staff would recommend including the property. The landowners want assurances that the Board will go forward with the inclusion if the landowners install the cistern system. The Board wants assurance that the landowners will install the cistern system if the subdivision is included in the District. The resolution being presented to the Board would assure the landowners of the Board's commitment to move forward with the inclusion process if the landowners satisfy the conditions stated in the Resolution. The most critical condition is that the landowners escrow all of the funds necessary to install the cistern system. The District will be required to hold an election within the subdivision as part of the inclusion process.

President Schneider asked if the landowners were part of an HOA. Attorney Ross stated that there is no HOA.

Assistant Secretary-Treasurer Kramer asked what would happen if the cistern system falls into disrepair. Attorney Ross replied that a condition of the inclusion would require the landowners to maintain the cistern system, however; the District would not be able to exclude the subdivision after it is included even if the cistern system falls into disrepair. Treasurer Terranova asked if the District could impose a lien or file a lawsuit if the landowners fail to maintain the cistern system. Attorney Ross stated that the District could not file a lien, but it might be able to bring a civil action to compel maintenance of the cistern system

Attorney Ross told the Board that, as part of the Small Business Act, President Obama finally removed cell phones from "listed property" in the IRS Tax Code. Now, District member use of District provided cell phones can be treated the same as making a call from a District land-line and will give the District more flexibility in communications.

CHIEF'S REPORT

Fire Chief Jon Greer

Communications and IT

Support Services Director Chris Ambrosio

Mr. Ambrosio told the Board that the new 911 system is finally finished. The 911 system is completely customized to the District's operations and was 100% financed by the Jefferson County

911 Authority Board.

On the final day, about 15 people jammed into the Communications Center. Dispatcher Nina Stringham moved to the Arvada Police Dispatch Center and was able to dispatch remotely from that location on the 911 system. The Center was down for only one hour while the new equipment was placed online. Mr. Ambrosio stated that he was very impressed with the people participating including representatives from Quest, the City of Westminster and Arvada Fire staff.

Following the change-over, Ross Vance recycled hundreds of pounds of old wire. Station Six, A-shift helped pull the old radio equipment off the tower.

Costs included \$240,000 for the 911 phones, \$12,000 for the servers, \$35,618 for CAD maintenance, \$10,000 for training and \$67,000 for the NICE logger. The 911 Board provided over \$350,000 total. Mr. Ambrosio told the Board that he had written a letter to thank them.

Chief Greer asked Mr. Ambrosio explain the purpose of the 911 Authority Board. Mr. Ambrosio said the 911 Authority Board collects a tariff on every phone, whether land-line or cell, on behalf of the District. The 911 Authority Board's annual budget is over \$14,000,000 for ten Public Safety Answering Points (PSAPs), including the District.

Vice-President Kerr asked that a letter be sent from the Board to thank the 911 Advisory Board for the grant.

IT is working with Zoll on the Automatic Vehicle Locator (AVL) system. Zoll has made every change requested by the District.

Arvada has purchased virtualized servers. Because these are bigger, they can do the job of many servers. Using this equipment allows more ability to move things around.

The phones at Headquarters and Station 5 were moved to a Comcast high speed connection. The old system cost \$130/month. The new system will be approximately \$100/month. Once all the stations are on the same system, The District will save about \$2500/month.

IT has finished the 911 Plant install. President Schneider asked if PLANT was an acronym. Mr. Ambrosio replied that Plant is a company name.

Operations Division

Deputy Chief Mike Piper

Chief Greer advised the Board and the audience that Deputy Chief Piper was called from the meeting to a structure fire. Deputy Chief Piper will present his operations report at a future Board meeting.

DIRECTORS' REPORT

None.

FINANCIAL REPORT

Approval of Bills

Treasurer Terranova moved to approve payment of the bills for October, 2010. Vice-President Kerr seconded. The motion passed unanimously.

OLD BUSINESS

None

NEW BUSINESS

Secretary Snyder moved to schedule a Study Session for December 6 at 5:30 p.m. to review the proposed 2011 Budget. Treasurer Terranova seconded. The motion passed unanimously. Attorney Ross noted that the Study Session will constitute a special meeting; notice of the special meeting will need to be posted and minutes will be taken at the meeting.

Treasurer Terranova moved to reschedule the regular December meeting to December 13 in order to allow for approval of the 2011 Budget prior to the statutory deadline of December 15. Secretary Snyder seconded. The motion passed unanimously. Attorney Ross noted that notice of this re-scheduled meeting also will need to be posted.

Assistant Secretary-Treasurer Kramer moved to approve Resolution 10-011 conditionally agreeing to include the Mace Subdivision into the District's jurisdiction pursuant to C.R.S. §32-1-401 of the Special District Act. Vice-President Kerr seconded. The motion passed unanimously.

FOR THE GOOD OF THE DEPARTMENT

Chief Greer told the Board that a firefighter was injured on a medical call; he broke three ribs when a patient went on into seizures. Life and body are at risk every time the District's firefighters go on a call. The firefighter will be off for 3-6 weeks. He noted that the biggest risk is running calls on the Interstate. Firefighters take a risk every time they set foot out the door. It takes a lot of commitment to do that 10,000 times each year (the District's annual response call volume).

The Chief thanked the Board for all they did in authorizing development of a strategic plan, assembling the blue ribbon panel, and going forward with the election. Chief Greer thanked the citizens for their trust. The District will do exactly what was promised and exactly what the Blue Ribbon Panel recommended. The District will take care of the citizen's money as if it is our own, because it is.

As noted in the Communications report, with IT working to save \$2500 per month on phones, the District takes saving money very seriously every day.

Treasurer Terranova thanked the citizens for showing foresight and exhibiting self sacrifice, appreciation and trust. The Board knows the decision was not unanimous. To those who did not support the tax increase, the District hopes to earn their trust and faith as well.

ADJOURNMENT

Secretary Snyder made a motion to adjourn the meeting. Assistant Secretary-Treasurer Kramer seconded. The motion passed unanimously. The meeting was adjourned at 7:56 p.m.

James H. Snyder, Secretary

cc: Website