

**REGULAR MEETING
BOARD OF DIRECTORS
ARVADA FIRE PROTECTION DISTRICT
7903 Allison Way, Arvada, Colorado
January 18, 2010**

CALL TO ORDER

President Jim Snyder called the January 18, 2010 regular meeting to order at 5:36 p.m.

ATTENDANCE

Board members present:

Jim Snyder, President
Doug Schneider, Vice-President
Mike Kerr, Secretary
Debi Luft, Treasurer
Ted Terranova, Assistant-Secretary

Also present:

Fire Chief Jon Greer
Dino Ross, District Legal Counsel

AGENDA REVIEW

The Board considered the following topics:

Strategic Plan Special Meeting Date
New Station 2
Board Compensation – Board Manual Chapter III Section G, Board Compensation & Director Gifts, Honoraria and Other Benefits
AFPD/IAFF #4056 Memorandum of Understanding

Board members agreed unanimously to schedule a Special Meeting on January 25, 2010 at 5:00 p.m. to be held in the Large Conference Room at District Headquarters to continue consideration of the above topics.

PLEDGE OF ALLEGIANCE

President Jim Snyder led those present in the Pledge of Allegiance.

MOMENT OF SILENCE FOR FALLEN FIREFIGHTERS

President Jim Snyder requested that all present observe a moment of silence for the 90 U.S. firefighters who lost their lives in the line of duty in 2009 and for the 2 who have lost their lives in 2010 as of January 13th.

PUBLIC COMMENT

Vice-President Doug Schneider presented the following firefighter fatality statistics:

On duty firefighter fatalities last year were the lowest in more that 15 years and the third lowest since USFA began keeping records in 1977. Of the firefighters killed, 46 were

volunteers, 36 were career and seven were wildland firefighters. The leading cause of death was stress or overexertion, accounting for just over half of the deaths. Vehicle collisions were the second most common cause of death, responsible for 16 fatalities. Thirteen of the killed firefighters were designated as Hometown Heroes, a title given to firefighters who die of heart attacks or strokes within 24 hours of a response or training.

Vice-President Schneider suggested that it would be good to share this information with the citizens. Chief Greer stated that the information would be included in the next Arvada Report.

ADDITIONS OR DELETIONS TO AGENDA

Chief Greer stated that the presentation by Ranya Kelly from the Redistribution Center has been re-scheduled to February, as the citizen who is accompanying her is in a wheelchair.

Chief Greer also asked that Resolution 10-001 appointing a Designated Election Official and authorizing the Designated Election Official to cancel the election be added to New Business.

VOLUNTEER PENSION BOARD MEETING

Secretary Mike Kerr so moved to recess to the Volunteer Pension Board meeting. Assistant-Secretary Ted Terranova seconded. The motion passed unanimously.

President Jim Snyder reconvened the District Board meeting.

APPROVAL OF MINUTES

Secretary Mike Kerr made a motion to approve the minutes of the December 14, 2009 regular meeting as presented. Assistant-Secretary Ted Terranova seconded. The motion passed unanimously.

ATTORNEYS' REPORT

Attorney Dino Ross notified Board members that Pension Reform Bill SB10-021 was introduced in the Senate and has been referred to Committee. Chief Greer and Attorney Ross will testify before the Committee on January 25th. At this time there does not appear to be any opposition to the Bill.

CHIEF'S REPORT

Fire Chief Jon Greer

Division Reports

Fire Prevention Division

Fire Marshal Sparky Shriver

The Fire Prevention Division is responsible for a number of vital assignments related to making the District's community a safe and productive environment in which to live and work. 2009 was a productive year for Fire Prevention Division. The plan review process conducted by the Division relates to the overall fire prevention efforts of the District. 390 plan reviews were conducted by two division personnel last year. From the site plan through the building and fire protection systems reviews, the Division relies on establishing positive working relationships with other regulatory

agencies with the responsibility for the protection of life and property. Last year the Division implemented an effective new plan review and permit fee inspection schedule with positive results.

Fire Prevention safety inspections, on the other hand, are one of the most important non-firefighting activities performed by the fire service. More than 1,800 business inspections were conducted by Division personnel alone, including follow-ups to ensure compliance, certificate of occupancy inspections, miscellaneous site inspections, and fire protection inspections including fire sprinkler, fire alarm, and fire extinguishing system acceptance tests. Rich Tenorio completed training sessions that have been recorded on Life-Size to assist in preparing station officers for the Fire Inspector I International Fire Code certification.

The fire investigation process requires a systematic search that can lead to the identification of preventable and accidental fire causes as well as the identification of arson related fires. We enjoyed a slight decrease in Division fire investigations last year, sadly with one fatal fire incident.

Our Division personnel continue to meet all current required certification criteria including certified Fire Investigator, International Fire Code Inspector, School Plans Examiner and Colorado Division of Fire Safety Fire Inspector.

Contact is maintained with all of our schools, churches and other assembly occupancies providing assistance with our special event planning guidelines, and emergency preparedness policies. We continue to support our smoke alarm inspection program requiring apartment complexes to conduct annual testing of tenant smoke alarms.

Fire Prevention Division goals for 2010 include:

- Develop and implement a Company Officer Fire Investigation Class
- Collect pertinent information for our upcoming ISO rating
- See the successful adoption process of the International Fire Code through the cities of Arvada and Wheat Ridge
- Continue to actively promote residential fire sprinklers

Training Division

Training Chief Charlie Johlgrén

Safety/Training Officers responded on 33 calls as the safety officer in the past month; 12 of these calls were for carbon monoxide problems.

The training calendar is set for 2010. The Division will conduct five 4-hours squad trainings; five 4-hour officer development trainings (3 will be on Lifesize); nine EMT continuing education classes; and 4 or 5 one-hour station trainings. The Division also will host an Incident Command "Blue Card" certification class and the second annual AutoX extrication training.

The Division has three Fire Academies planned for 2010. A mini-academy for applicants with Firefighter I certification will be held starting January 30th. Another one will be held starting October 3rd. A full Firefighter I academy will begin on April 2nd.

Chief Greer told the Board that the District has had many more applicants than in the recent past, due in large part to Chief Johlgrén's recruiting efforts to keep interested applicants. Applicants typically view a volunteer position as stepping stone to a paid firefighter position. Many of the

District's volunteers are hired by area departments because the District's training is so complete.

One-half of EMT hours required for recertification are continuing education training. Center Learn online training has been implemented for the District. This training is web-based and can be accessed from anywhere. The Division also has one quarterly firefighter training available on this system. There are now 35 recorded trainings and critiques available on LifeSize. One of the goals is for other fire departments to become involved and to share video conferencing.

The District will be hosting a Blue Card Incident Command System Train-the-Trainer training on April 5 -10. Deputy Chief Piper and Training Chief Johlgren will attend. The District also will also host another AutoX on May 21, 22 and 23. The dates for the 2010 Safety Stand Down will be June 21, 22 and 23.

The Board asked about progress with online testing with the State. Chief Johlgren responded that he State Division of Fire Safety terminated the prior vendor and has issued an RFP to locate a new vendor. The Division of Fire Safety has recently moved back to 6th and Kipling. Once this system is set up, the online testing will be back in the works.

The District currently has three firefighters in paramedic school. A Firefighter/Paramedic is now stationed on each shift at Stations 5, 7 and 8.

DIRECTORS' REPORT

Directors Snyder and Kerr, and Chief Greer, attended the January 4 meeting with City Council. Mark McGoff and Bob Dyer represented the Arvada City Council. Those present changed the frequency of the meetings to quarterly. The next meeting will be April 5 at 4:00 pm at George's Café. A special meeting in between regular meetings may be requested by either side. Board members updated the City representatives on the progress on the Strategic Plan. City Council members reported that AURA has approved extension of the Urban Renewal designation for Candelas to 2035. Candelas Parkway has been turned over to Arvada as a City road but will not be opened until spring. The District will receive the funds Candelas is collecting on the District's behalf when negotiations are completed. There will be a Denver Regional Council of Governments (DRCOG) vote on the Northwest Parkway this Thursday.

FINANCIAL REPORT

Approval of Bills

Treasurer Debi Luft moved to approve payment of the bills for December 2009 as presented. Assistant-Secretary Ted Terranova seconded. The motion carried unanimously.

OLD BUSINESS

None

NEW BUSINESS

Consideration of Changes to Regular Board Meeting Schedule

Vice-President Doug Schneider moved to schedule the regular District Board meetings on the third

Tuesday of each month at 7:00 beginning February 16th. Assistant-Secretary Ted Terranova seconded. The motion carried unanimously.

Special Meeting

Assistant-Secretary Ted Terranova moved to schedule a special meeting for January 25, 2010 at 5:00 pm to discuss the Strategic Plan, Board Compensation, Station Two and the Union Memorandum of Understanding. Secretary Mike Kerr seconded. The motion carried unanimously.

District Board Compensation

Assistant-Secretary Ted Terranova moved to table this topic for consideration and possible action at the Special Meeting on the 25th. Secretary Mike Kerr seconded. The motion carried unanimously.

Resolution 10-001 – Appointment of DEO

Assistant-Secretary Ted Terranova made a motion to approve Resolution 10-001 to appoint Jennifer Enochs as the Designated Election Official and authorizing the DEO to cancel the May 2010 Election if there are no more than candidates than Director positions to be filled. Vice-President Doug Schneider seconded. The motion passed unanimously.

Treasurer Debi Luft asked that the Board consider amending this motion to include appointing Shirley Grantham as the Alternate DEO should Jennifer Enochs not be able to fulfill her duties as Designated Election Official.

Assistant-Secretary Ted Terranova made a motion to amend the motion to include appointing Shirley Grantham as the Alternate DEO should Jennifer Enochs not be able to fulfill her duties as Designated Election Official. President Doug Schneider seconded. The motion passed unanimously.

FOR THE GOOD OF THE DEPARTMENT

The Board directed Chief Greer to give Chris Ambrosio a \$100 Gift Certificate for his hard work in securing \$187,766 in funding from the 911 Board. They also voted to do the same for Lieutenant Ken Rubenking and Firefighter Dan Roozen for their work in securing grant funding.

ADJOURNMENT

Secretary Mike Kerr made a motion to adjourn the meeting. Treasurer Debi Luft seconded. The motion passed unanimously. The meeting was adjourned at 7:37 p.m.

Gary M. Kerr, Secretary

cc: Website