

**REGULAR MEETING
BOARD OF DIRECTORS
ARVADA FIRE PROTECTION DISTRICT
7903 Allison Way, Arvada, Colorado
May 18, 2010**

CALL TO ORDER

President Jim Snyder called the May 18, 2010 regular meeting to order at 5:32 p.m.

ATTENDANCE

Board members present:

Jim Snyder, President
Doug Schneider, Vice-President
Mike Kerr, Secretary
Debi Luft, Treasurer
Ted Terranova, Assistant-Secretary

Also present:

Fire Chief Jon Greer
Dino Ross, District Legal Counsel
Matt Kramer, Director-Elect

EXECUTIVE SESSION

Assistant-Secretary Ted Terranova made a motion to go into Executive Session to determine the District's position on matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and to receive advice of legal counsel pursuant to C.R.S. §24-6-402(4)(b)&(e). Secretary Mike Kerr seconded. The motion passed unanimously. The Board went into executive session at 5:33 p.m.

Assistant-Secretary Ted Terranova made a motion to return to the regular meeting. Vice-President Doug Schneider seconded. The motion passed unanimously. The Board came out of executive session at 6:57 p.m.

PLEDGE OF ALLEGIANCE

President Jim Snyder led those present in the Pledge of Allegiance.

MOMENT OF SILENCE FOR FALLEN FIREFIGHTERS

President Jim Snyder requested that all present observe a moment of silence for the 27 U.S. firefighters who have lost their lives in the line of duty in 2010.

ADDITIONS OR DELETIONS TO AGENDA

Chief Greer requested that Action to Amend the Board Member Handbook be added prior to the Installation of New Officers.

He also requested that Rescheduling of the June District Board Meeting be added to New Business.

PUBLIC COMMENT

None.

CITIZEN HERO RECOGNITION

Chief Jon Greer presented a citizen hero plaque to Dan Walters, who called in a garage fire at 13399 W. 84th Place. The crews who responded to the fire credited Mr. Walter's with saving the house from extensive damage.

APPROVAL OF MINUTES

Treasurer Debi Luft made a motion to approve the minutes of the April 20, 2010 regular meeting as presented. Assistant-Secretary Ted Terranova seconded. The motion passed unanimously.

OLD BUSINESS

Consideration of Resolution 10-06 Regarding Build America Bonds Supplemental Procedures

Attorney Dino Ross advised the Board that bond attorney Brent Kline, who served as special counsel to the Board in connection with re-structuring the financing on new fire stations 7 and 8, and the additional financing for new fire station 2, is recommending that the Board adopt certain supplemental procedures for the Build America Bonds component of the re-structured financing to ensure the District complies with applicable IRS regulations. Attorney Ross stated that he put the recommended supplemental procedures into the form of a Resolution for the Board's consideration; however, if the Board has substantive questions regarding the supplemental procedures, attorney Kline will need to attend a Board meeting to answer those questions, as the supplemental procedures are within his area of expertise.

The Board discussed generally the need to rely on the recommendations of bond counsel, who has specific expertise in this area of the law. Assistant Secretary Ted Terranova made a motion to approve Resolution 10-06 Establishing Build America Bonds Supplemental Procedures as written, noting that the Build America Bonds component of the re-structured financing provides a significant benefit to the District taxpayers through a federal subsidy. Secretary Mike Kerr seconded. The motion passed unanimously.

RECOGNITION OF RETIRING BOARD MEMBER DEBI LUFT

President Jim Snyder recognized retiring Board member Debi Luft for her valuable work as Treasurer of the Board for the last four years. He presented a plaque to her from the Board for distinguished and dedicated service on the Board of Directors.

Chief Greer noted that Ms. Luft put in many hours to help the District through the several financial projects undertaken by the District during her tenure.

Ted Terranova, Doug Schneider and Mike Kerr also offered their thanks to Debi for the work she did for the District.

Debi said it has been an honor to make history by being the first woman elected to the Board. She was determined to make a difference in the District and is proud of the firefighters, administration and Board she has served with. The members work great as a team. Our citizens should be proud of this

department and of the Board leading it.

AMENDMENT TO THE BOARD MEMBER MANUAL

Treasurer Debi Luft made a motion to amend Chapter III-B of the Board Member Manual to read: The officers of the Board of Directors consist of a President; Vice-President; Treasurer; Secretary; and, Assistant Secretary-Treasurer. Assistant-Secretary Ted Terranova seconded. The motion passed unanimously.

INSTALLATION OF NEW BOARD MEMBERS

Attorney Ross administered the oath of office for newly elected Board Members Mike Kerr, Matt Kramer and Doug Schneider. This is a second term for both Mr. Kerr and Mr. Schneider and a first term for Mr. Kramer.

ELECTION OF BOARD OFFICERS

President Snyder turned the Chair over to Attorney Ross to conduct the election of officers. Attorney Dino Ross facilitated the election of officers for the Board.

Attorney Ross opened the floor for nominations for the office of President. Director Ted Terranova made a motion to nominate Director Doug Schneider for President of the Board. Director Mike Kerr seconded. Director Schneider was elected unanimously.

Attorney Ross opened the floor for nominations for the office of Vice-President. Director Jim Snyder made a motion to nominate Director Mike Kerr for Vice-President of the Board. President Schneider seconded. Director Kerr was elected unanimously.

Attorney Ross opened the floor for nominations for the office of Secretary. Director Ted Terranova made a motion to nominate Director Jim Snyder for Secretary of the Board. Director Matt Kramer seconded. Director Snyder was elected unanimously.

Attorney Ross opened the floor for nominations for the office of Treasurer. President Schneider made a motion to nominate Director Ted Terranova as Treasurer of the Board. Secretary Snyder seconded. Director Terranova was elected unanimously.

Attorney Ross opened the floor for nominations for the office of Assistant Secretary-Treasurer. Vice-President Kerr made a motion to nominate Director Matt Kramer for Assistant Secretary-Treasurer of the Board. Secretary Snyder seconded. Director Kramer was elected unanimously.

RECESS TO VOLUNTEER PENSION BOARD MEETING

Treasurer Terranova moved to recess to the Volunteer Pension Board meeting. Vice-President Kerr seconded. The motion passed unanimously. The District Board meeting was recessed at 7:24 p.m.

Treasurer Terranova moved to reconvene the District Board meeting. Secretary Snyder seconded. The motion passed unanimously. The District Board meeting was reconvened at 7:43 p.m.

ATTORNEYS' REPORT

Attorney Dino Ross

Attorney Ross had nothing to add to the written report. There are several projects he is working on

with District staff and all are proceeding smoothly, with no known problems.

Attorney Ross noted that legislation requiring collective bargaining for fire fighters has again been introduced into the U.S. Congress. If it reaches the President Obama's desk, he will most likely sign it, as he supported similar legislation when he was in Congress. States like Colorado that do not require collective bargaining for firefighters would have two years to meet the minimum collective bargaining requirements in the legislation. The legislation would apply to a fire department with even one firefighter; however, the State has the ability to limit the legislation's application to fire departments with 25 or more employees. This District will probably not see many changes in its Collective Bargaining Agreement, as the legislation leaves such agreements in place; however, some adjustments may be necessary to ensure all minimum requirements of the legislation are addressed in the Collective Bargaining Agreement.

Vice-President Kerr asked if there would be a Court challenge. Attorney Ross stated that several States have indicated that, if the legislation becomes law, they will file lawsuits challenging the constitutionality of the legislation.

CHIEF'S REPORT

Fire Chief Jon Greer

Division Reports

Support Services

Manager Chris Ambrosio

Call volume for the District is increasing, which is normal for this time of year. Communications is continuing to prepare for the new 911 system. Participants in the new 911 system are hoping to have the legal issues resolved soon, so the new system can be installed by the end of the Summer. The Jefferson County E-911 Authority Board has provided \$240,000 toward this project. In response to a question from the Board, Mr. Ambrosio stated that most of the E-911 funds will come to the Arvada Fire Protection District, but some of the funds are for Westminster and Arvada Police.

A radio maintenance and update schedule has been established. Communications personnel are working with Operations personnel during trainings. The Division continues to address the ESCI recommendations and update the Standard Operating Guidelines (SOGs) to address ESCI's recommendations. The Communications Division is continuing to work toward obtaining accreditation from the National Academy of Emergency Medical Dispatch (NAED). There are a very small handful of agencies who are accredited. Achieving this accreditation will be something to be proud of.

Information Technology personnel responded to 118 helpdesk tickets in April. Replacement of the Firehouse Server is scheduled for next week. Other projects include the 911 phone system and replacement computers.

Work continues on the Automatic Vehicle Locator (AVL) system. The AVL system is now operational on all front-line and reserve apparatus. Vice-President Kerr told the Board that this system is very interesting and recommended that other members visit the Communications Center to see how it works. The District is the first to use this Computer Aided Dispatch (CAD) system with this AVL. The provider, Zoll, has been very receptive to the District's needs and changes. The system assists Communications Center personnel in providing faster service to citizens. It is a huge benefit to the District.

Vice-President Kerr asked what radio system the District currently uses. Mr. Ambrosio responded that the District uses a Macom system, which has a projected useful life of five years. At that time, the District will need to move to an IP-based system. The changeover will require advance planning.

OPERATIONS

Battalion Chief Chad Hyatt

Chief Piper and Chief Johlgren are attending an out of town conference to complete the Incident Command (IC) "Train the Trainer" Program. This program provides both training and certification. The Chiefs will be bringing back four years worth of IC training to share with employees. The computers and software for this training are already in place.

The recent fire on 84th Place was caused by an unattended candle.

Battalion Chief Hyatt recognized retiring Volunteer Firefighter Donnie Purcella, who has completed 20 years of volunteer service with the District. He also noted that Bob Meyer has resigned from his position as a Reserve Firefighter but will continue as an Administrative Volunteer. His expertise in communications has the potential to save the District a great deal of money.

The District's Wildland Team attended a multi-agency training in Roxborough Park. This was real-world wildland/urban interface training. District crews assisted with the 9Health Fair on April 20, 21 and 25. The District is conducting classes for Pridemark and Arvada Police on chemical suicide.

Arvada Auto-X is coming at the end of this month. Last year, there were less than 50 people in attendance. This year, registration is full, with 96 people. The fees from attendees should more than cover expenses. Instructors will be coming from around the nation. The District will again have shadow instructors. Battalion Chief Hyatt believes this is the best vehicle extrication course in the United States.

The District will host an Honor Guard Academy June 14-18. The class will be taught by District personnel and will have national attendance. There will be no net cost to the District.

Eleven members are attending this year's FDIC in Indianapolis. Workshops provide hands-on real world scenarios and the latest equipment is on display.

Vice-President Kerr asked about the Arvada Police mobile command unit being stored by the District. Chief Greer responded that the District stores the mobile command unit, but in return has immediate access to use this unit if the need arises.

DIRECTORS' REPORT

The next meeting with City Council representatives will be on July 12, 2010 at Panera Bread. Secretary Snyder and Assistant Secretary-Treasurer Kramer will attend.

FINANCIAL REPORT

Approval of Bills

Treasurer Terranova moved to approve payment of the bills for April 2010 as presented. Secretary Snyder seconded. The motion carried unanimously.

NEW BUSINESS

Consideration of Approval of Strategic Plan

Chief Greer noted that the District has been working on the Strategic Plan since Spring of last year. Citizens, Chiefs, Administration, Training and City of Arvada representatives were involved in the development of this plan, which will drive the District for the next five years.

Treasurer Terranova moved to approve the Five-Year Strategic Plan as presented. Assistant Secretary-Treasurer Kramer seconded. The motion passed unanimously.

Consideration of USAR COTF-1 Memorandum of Agreement with West Metro Fire Protection District

Chief Greer stated that this is a renewal contract. The District participates on the United Search and Rescue (USAR) Colorado Task force One (COTF-1). West Metro serves as the State coordinator for the 12 participating agencies. This agreement protects the District and its firefighters while they are participating with USAR. Attorney Ross has reviewed the document.

Vice-President Kerr moved to approve the USAR COTF-1 Memorandum of Agreement with West Metro Fire Protection District as presented. Assistant Secretary-Treasurer Kramer seconded. The motion passed unanimously.

Consideration of Resolution 10-07 Regarding Establishment of a Blue Ribbon Panel

Treasurer Terranova moved to approve Resolution 10-07, which establishes a Blue Ribbon Panel. Treasurer Terranova stated that the goal of this panel would be to gather recommendations on how the District should move forward, expand, contract, request funding, etc. The panel will be comprised of well-respected citizens within the community. Vice-President Kerr seconded. The motion passed unanimously.

Consideration of Resolution 10-08 Regarding Colorado Proposition 101 and Amendments 60 and 61

Attorney Ross noted that passage of these three proposed laws would have significant adverse impact on the District's financial condition. Chief Greer stated that if Proposition 101 becomes law, the lost revenue would equal the cost of one full engine company, and would essentially eliminate one station. President Schneider stated that, although the media is concentrating on what will happen to the State of Colorado, these laws would handcuff the District in its efforts to comply with the minimum firefighter staffing standards set forth in NFPA 1710. Sooner or later, it would affect current personnel staffing. People need to realize that it will have a significant impact on their safety.

Treasurer Terranova moved to approve Resolution 10-08 in opposition of Colorado Proposition 101 and Amendments 60 & 61 as presented. Secretary Snyder seconded. The motion passed unanimously.

Directors Kramer and Schneider stated that the District needs to make it a priority to bring the City on board, as well.

Rescheduling of the June Regular Meeting

Assistant Secretary-Treasurer Kramer made a motion to move the regular monthly meeting scheduled for June 15 to June 29. Vice-President Kerr seconded. The motion passed unanimously.

FOR THE GOOD OF THE DEPARTMENT

Vice-President Kerr recognized the comments received by the Board from the public. The District's personnel are the best that there is. Keep up the good work.

Chief Greer noted that Fire Educator Scott Pribble conducted several classes on carbon monoxide and home safety. The crews installed free CO detectors for attendees following the class. One of these was placed in the home of a retired firefighter. Less than a week later, his alarm went off and the crew was called to the house. They found a level of CO in the home high enough that, if the occupants had fallen asleep, it could have been fatal.

Chief Greer told those watching the meeting to call the District if they need help with a CO or smoke detector. They also should call the District if they have any questions. District personnel are available to assist in any way they can. Chief Greer offered kudos to Fire Educator Pribble for developing this program and obtaining a grant to cover the cost.

Vice-President Kerr asked for clarification of the difference between a Volunteer Firefighter and a Reserve Firefighter. Chief Greer stated that all of the individuals participating in the programs are volunteers, not employees. The Volunteer Firefighters participate in the District's Volunteer Firefighter Pension Fund. Reserve Firefighters do not participate in the Pension Fund; instead, they receive a stipend of \$25 per shift. A few years ago the District closed the traditional Volunteer Firefighter Program to new members. The District only accepts new members into the Reserve Volunteer Firefighter Program. The District currently has 60 volunteers/reserves who respond with the paid firefighters as full active members of the crews. The District's preference is to hire its career firefighters from its volunteers/reserves. Most of the volunteers/reserves are looking for fire service jobs. The District's training program is held in high regard and the time worked here is a great beginning for a career, whether with District or with another department.

ADJOURNMENT

Secretary Snyder made a motion to adjourn the meeting. Vice-President Kerr seconded. The motion passed unanimously. The meeting was adjourned at 8:32 p.m.

James H. Snyder, Secretary

cc: Website